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Open Government Implementation Plan (OGIP)

Parks Canada Agency (PCA)

February 2016



Open Government Implementation Plan (OGIP) for Parks Canada

Date	Action
Jan 30, 2016	Document for Signature by Agency CEO, CAO, and CIO
Feb 29, 2016	Signed Document

Open Government Implementation Plan (OGIP), Parks Canada Agency

Prepared by the Chief Information Officer Branch (CIOB), Parks Canada (PCA)

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1. *Executive Summary*

This document describes Parks Canada's plan to implement the *Directive on Open Government* (OG) in order to better engage citizens in the protection and presentation of places that represent Canada's natural and cultural heritage. This plan is based on a Treasury Board Secretariat (TBS) template, and has been adapted to ensure that Parks Canada Open Government initiatives are cost-effective, sustainable, and meet the objectives of both the Parks Canada Agency (PCA) and the Directive on Open Government.

Parks Canada has the following Mandate:

"On behalf of the people of Canada, we protect and present nationally significant examples of Canada's natural and cultural heritage, and foster public understanding, appreciation and enjoyment in ways that ensure the ecological and commemorative integrity of these places for present and future generations."

By 2020, an "Open Parks Canada" will produce the following outcomes:

- Greater transparency that improves understanding of Parks Canada decisions;
- Value-added analyses that improve the quality of science available to help protect and understand Parks Canada places;
- Advances in ecological sciences, cultural sciences, and society's understanding of history;
- Value-added products that improve understanding and trip-preparation of visitors to PCA places. More informed visitors have experiences that are safer, more enjoyable, and have less impact on natural and cultural resources;

All of the above outcomes will result in more informed public discourse on the challenges and opportunities facing Parks Canada.

Along with the above benefits, implementing Open Government in Parks Canada presents two risks to the Agency. This plan provides mitigations that will reduce both of these risks to acceptable levels:

Risk # 1: Complying with the OG Directive could divert resources away from the core mandate of Parks Canada. Mitigations to address this risk include seeking additional funding for OG activities, and integration of OG objectives into all Information Management activities. This will make OG activities time-efficient and routine.

Risk # 2: Publishing inappropriate data or information compromises security, privacy, or other Agency responsibilities (e.g. the protection of sensitive ecological or cultural resources). Mitigations include ensuring that policies are clear, and that approval procedures, tools, and training are adequate.

Parks Canada's Open Government program will achieve the following milestones by the year 2020:

Year 1 (November 2014 – October 2015):

Open Government Implementation Plan (OGIP)

Year 2 (November 2015 – October 2016):

Determine Funding Sources and Establish Governance and Reporting Frameworks
Consultations with PCA Managers, PCA Scientists, and External Science Community
Publication of **Fast-Track Data & Information¹** Begins

Year 3 (November 2016 – October 2017):

Fast-Track Data and Information are Published and Managed

Year 4 (November 2017 – October 2018):

Publication and Managing of Eligible High-to-Medium Priority **Information** Begins
Access Restrictions on Eligible **Data & Info Resources of Enduring Value** (sent to Library and Archives Canada) are Removed

Year 5 (October 2018 – March 2020):

Publication of High-to-Medium Priority **Information** is Complete
Publication of Medium-to-Low Priority **Information** Begins

¹ "**Fast-Track Data and Information**" are those that can be easily shared and would have immediate benefit to Parks Canada.

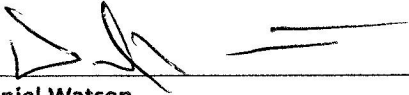
Implementing Parks Canada's *Open Government Implementation Plan (OGIP)* will require the following resources (figures are in thousands of dollars). Note that sources of funding have yet to be determined.

2016-17	2017-18	2018-19	2019-20	Ongoing
\$ 345.0	\$465.0	\$465.0	\$365.0	\$265.0

The next steps are to confirm funding and put the resources in place (hire staff, issue contracts, etc), and establish governance and reporting frameworks.

2. Approvals

Signatures on this page indicate approval in principle of this plan and commitment to seek funding for the resources for its successful implementation.



Daniel Watson
Chief Executive Officer
Parks Canada Agency

FEB 29 2016

Date



Jane Pearse
Chief Administrative Officer
Parks Canada Agency

Date



Greg Thompson
Chief Information Officer (Information Management Senior Official)
Parks Canada Agency

Date

3. Purpose

This document describes the *Parks Canada Agency (PCA)*'s plan to complete activities and deliverables in order to achieve full compliance with the [Directive on Open Government](#).

"The objective of the Directive is to maximize the release of government information and data of business value to support transparency, accountability, citizen engagement, and socio-economic benefits through reuse, subject to applicable restrictions associated with privacy, confidentiality, and security"

-Directive on Open Government, Section 5.1.

The expected results of the *Directive* are that Canadians are able to find and use Government of Canada information and data:

- To support accountability;
- To facilitate value-added analysis;
- To drive socio-economic benefits through reuse; and,
- To support meaningful engagement between citizens and their government.

This document is based on the *Treasury Board Secretariat Open Government Implementation Plan Template (TBS Template)*. Parks Canada has adapted the *TBS Template* to ensure that the Agency's Open Government Initiatives are sustainable, cost-effective, and well suited to the Agency. *Annex A* explains how the objectives in this document align with those set out in the *TBS Template*. *Annex B* verifies that Parks Canada's performance monitoring measures will meet the TBS requirement to consistently assess progress across the Federal Government.

4. Context

4.1 Parks Canada's Mandate, Vision and Responsibilities.

4.1.1 Mandate

On behalf of the people of Canada, Parks Canada protects and presents nationally significant examples of Canada's natural and cultural heritage, and fosters public understanding, appreciation and enjoyment in ways that ensure the ecological and commemorative integrity of these places for present and future generations.

4.1.2 Vision

The Vision for Parks Canada is that Canada's treasured natural and historic places will be a living legacy, connecting hearts and minds to a stronger, deeper understanding of the very essence of Canada.

4.1.3 Responsibilities

In order to fulfill its mandate and vision, Parks Canada manages:

- 46 [National Parks](#);
- 168 [National Historic Sites](#);
- Four [National Marine Conservation Areas](#); and
- One [National Urban Park](#).

The Agency also supports the designation, protection, and enjoyment of:

- [Heritage Lighthouses](#);
- [Heritage Railways](#);
- [Heritage Rivers](#);
- [Grave Sites of Canadian Prime Ministers](#); and
- Other locations designated by the [Historic Sites and Monuments Board of Canada](#).

Today, Parks Canada welcomes more than 20 million people annually to the heritage places it administers.

Parks Canada also supports intergovernmental initiatives such as:

- [Species at Risk](#) programs;
- Science initiatives;
- Intergovernmental public safety programs; and
- [UNESCO programs](#).

As an Agency included in Schedule II of the [Financial Administration Act](#), Parks Canada participates in most intergovernmental initiatives that are coordinated through the [Treasury Board Secretariat \(TBS\) of Canada](#), including the [Directive on Open Government](#).

Parks Canada has approximately 4300 employees geographically distributed in over 300 locations across Canada. For more details on the work of Parks Canada, please see the [Agency's Report on Plans and Priorities \(RPP\)](#).

5. ***Desired Outcomes, Challenges, and Opportunities of an “Open Parks Canada”***

Open Government represents a shift in the way government departments and agencies make data and information available to the public. It takes the approach of “Open by default”, meaning that data and information will be made available to the public unless there exists a reason not to do so.

5.1 ***Desired Outcomes***

Table 1 (below) illustrates some of the ways that “Opening” Parks Canada can contribute to progress on its mandate, vision, and responsibilities.

Table 1: The Relationship between Open Government Expected Results and Desired Outcomes for Parks Canada

Expected Results (OG Directive)	Examples of Desired Outcomes for Parks Canada
1. Increased Accountability	Increased accountability and transparency of how Parks Canada places are managed should result in: - Improved understanding by the public of Parks Canada decisions; - More informed public discourse on the challenges and opportunities facing Parks Canada.

Expected Results (OG Directive)	Examples of Desired Outcomes for Parks Canada
2. Facilitate Value-Added Analyses	Enabling others to analyze PCA data and information is expected to result in: - Peer reviews that improve the quality and credibility of Parks Canada science; - Analyses of data and information by third parties that informs public discussions of complex issues facing Parks Canada; - Stakeholder feedback that improves Agency performance; - Advances in ecological, cultural, and social sciences; - Lowered risks to public safety through advice that helps PCA improve safety programs. - Improved and nuanced understanding of the history of Parks Canada places and their management.

Expected Results (OG Directive)	Examples of Desired Outcomes for Parks Canada
3. Drive socio-economic benefits through re-use of data and information.	Third party value-added services that reuse PCA data and information will likely: - Educate people about PCA places and increase visitation. - Improve visitor preparation and understanding prior to a visit resulting in experiences that are: - o safer, - o more enjoyable, - o have less ecological impact. - Engage youth, urban audiences, and new Canadians in Parks Canada places, services, and issues; - Inform public discussion about large scale issues that affect PCA places and the way they are managed. - o Climate change, - o Responsibilities to Aboriginal groups, - o Trans-boundary ecological issues, - o The historic context of PCA places; - Increase opportunities for PCA to partner with stakeholders.
4. Support meaningful engagement between citizens and their government.	Citizens who have greater access to PCA data and information can be expected to: - Be more informed participants in PCA consultation exercises; - Have higher levels of interest in Parks Canada places, management challenges, and opportunities.

5.2 Risks, Challenges, and Opportunities

Implementing Open Government in Parks Canada involves two risks to the Agency. With mitigations, both risks can be reduced to acceptable levels:

Risk # 1: Achieving compliance with the OG Directive diverts a significant amount of resources away from the Mandate of Parks Canada.

- Impacts:
 - Loss of ecological and cultural integrity of Parks Canada places;
 - Reduced levels of public safety and quality of visitor experience;
 - Reduced levels of visitation.
- Mitigation Strategy:
 - Pursue additional funding to implement this plan;
 - Ensure that procedures, tools, and skills enable employees to incorporate Open Government objectives in their work with little additional effort.

Risk # 2: Publishing inappropriate data or information compromises security, privacy, or other Agency responsibilities (e.g. the protection of sensitive ecological or cultural resources).

- Impacts:
 - Compromised security, privacy, intellectual property rights;
 - Loss of ecological and cultural integrity of Parks Canada places (e.g. publication of precise locations of sensitive ecological or cultural resources);
 - Damage to the reputations of individuals or organizations and resulting legal liability (e.g. publication of draft documents containing unverified facts);
- Mitigation Strategy:
 - Ensure that efficient quality control and approval procedures are in place before data and information are published;
 - Ensure that managers possess sufficient skills and knowledge before they are able to publish data or information;
 - Ensure that procedures and tools exist to quickly recover from errors (e.g. ability to delete or replace an inappropriate document);

In addition to the above risks, implementing Open Government at Parks Canada will involve several challenges:

Table 2: Expected Challenges to Implementing Open Government at Parks Canada, and Approaches that will be Used to Overcome them.

Challenges:	Agency Approaches / Opportunities:
Legacy Information Management practices at Parks Canada make it difficult to publicly post and maintain data and information.	- Parks Canada is undertaking several initiatives to update its Information Management practices. These include the development of Record Keeping Action Plans, the adoption of an Electronic Document Record Management System, and a collaboration environment. - Open Government objectives will be inserted into the implementation plans of all Information Management initiatives, including purchase and development of information systems.
PCA publication protocols and how they relate to Open Government are unclear.	- Clarify definitions, protocols, and standards including: - Bilingualism requirements - Open & reusable file formats - Approval processes - Include these protocols in mandatory Information Management training programs.
If the public cannot easily find and use PCA data and information, the benefits of OG to Parks Canada would not be realized.	- Design, develop, and maintain public-facing tools and documentation that will enable citizens to find and use PCA Open Data and Information; - Ensure that PCA documents can be found by other OG portals and Internet search engines. - Incorporate Parks Canada's Open Government Strategy into the Agency's web and communications strategies.

6. Requirements, Scope, Deliverables, Governance Structure & Decision Process

6.1 Requirements

The [Directive on Open Government](#) applies to government information of business value required to support the delivery of programs and services as of October, 2014. It has six requirements:

1. Maximize the release of structured data and information under an open and unrestricted license. This includes the following, subject to valid exceptions such as ownership, security, privacy, and confidentiality:

At Minimum:

- All structured data resources of business value as of October, 2014;
 - All mandatory reporting documents (e.g. reports to Parliament, proactive disclosure reports);
 - All documents posted online or planned for publication via departmental web sites or print (e.g. educational videos, event photos, organizational charts).
2. Ensure the data and information are released in accessible and reusable formats via GoC websites.
 3. Establish comprehensive inventories of data and information to determine their eligibility, priority, and plan for release.
 4. Post annual updates of the *Open Government Implementation Plan* on a designated website.
 5. Maximize the removal of access restrictions for information that is transferred to Library and Archives Canada (LAC).
 6. Ensure that the above Open Government requirements are integrated into any new information systems.

6.2. Scope

The success of Open Government in Parks Canada hinges, in part, on the ability of PCA managers to understand which data and information fall within the scope of the initiative.

In addition to helping PCA employees meet OG requirements, a clear definition of scope will ensure that expectations are realistic and that costs associated with the OG program are (1) tied to benefits, and (2) minimize the amount of PCA resources that will be diverted away from mandate-related activities.

The following aspects fall within the scope of PCA's Open Government Initiative:

- 1) Changes to Agency policies, business practices, and tools that will enable the Open Government at Parks Canada;
- 2) A running inventory of all structured datasets in Parks Canada;
- 3) Publication and maintenance of all eligible data sets that were of business value as of October 9, 2014
- 4) Running inventories of all information, and the publication, and maintenance of the following information resources that were of business value as of October 9, 2014:
 - Mandatory Reporting Documents (e.g. reports to Parliament);
 - Documents that have been published digitally or in print;
 - Qualifying documents that pertain to extractive activities, resource harvesting, and development in National Parks;
 - Qualifying documents pertaining to contracting activities of Parks Canada;
 - Qualifying documents pertaining to Parks Canada budgets and expenditures (level of detail to be determined);
 - Additional information deemed by Parks Canada to be appropriate for publication;
- 5) Bilingualism of all public-facing inventories, tools, and user-documentation that support Parks Canada's Open Government Initiative

The following aspects fall outside the scope of PCA's Open Government Initiative:

- 1) Bilingualism of OG data, and on-request translation of posted data and information. (Specifics to be determined);
- 2) Information or structured data that was no longer of business value as of October 9, 2014;
- 3) Publication of data or information that is subject to privacy, confidentiality, and security considerations. (Note, however, that such resources **may** appear on publicly viewable inventories. Specifics to be determined);
- 4) Publication of data or information that would be reasonably likely to:
 - compromise the protection of ecological integrity (e.g. precise locations of sensitive ecological resources),
 - compromise the protection of cultural resources (e.g. precise locations of sensitive cultural sites or artifacts),

- compromise PCA obligations to Aboriginal Groups (e.g. some forms of traditional knowledge);
- 5) Transitory data or information.
 - 6) Publication of information and data not described above as being in-scope where the costs of preparing and publishing would exceed the likely benefit to Parks Canada or to Canadians.

The above scope-definition provides a reasonable approach to realizing the benefits of Open Government without diverting a significant amount of resources away from the Parks Canada Mandate.

6.3 Milestones and Deliverables

The following table describes the sequence and timing of milestones and program deliverables of Parks Canada's Open Government Initiative. Once all milestones have been achieved, Parks Canada will have a sustainable OG program that maximizes public access to information and data subject to privacy, confidentiality, and security considerations.

Table 3: Overview of Milestones, Deliverables and Schedule

Milestones and Deliverables - Work-Breakdown Structure (WBS)		Month of Completion
Year 1 (November 2014 – October 2015):		
1.1 Open Government Implementation Plan (OGIP)		Oct 2015
Year 2 (November 2015 – October 2016):		
2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established		June 2016
2.2 Methodology to Post and Manage Fast-Track¹ Data & Information		Aug 2016
2.3 Posting of Fast-Track Data & Information Begins		Sept 2016
2.4 Communication & Consultations with PCA Managers, PCA Scientists, and the Scientific Community		Oct 2016
2.5 Methodology & Tools to Establish and Maintain an <i>Inventory of Data</i>		Oct 2016
2.6 Incorporation of OG Objectives into Information Management Activities (e.g. new systems)		Oct 2016
2.6 Updated OGIP Posted to TBS website		Oct 2016
Year 3 (November 2016 – October 2017):		
3.1 Fast-Track Data and Information are Posted and Managed		June 2017
3.2 Completed <i>Inventory of Data</i>		June 2017
3.3 Methodology & Tools ² to Post, Find, Monitor, and Maintain Eligible Data		Sept 2017
3.4 Begin Posting the Remainder of Eligible Data		Oct 2017
3.5 Methodology and Tools to Maximize the Removal of Access Restrictions on Data & Info Resources of Enduring Value (those that will be sent to Library and Archives Canada)		Oct 2017
3.6 Methodology and Tools to Establish and Maintain an Information Inventory		Oct 2017
3.7 Updated OGIP is Posted to TBS Website		Oct 2017
Year 4 (November 2017 – October 2018):		
4.1 Removal of Access Restrictions on Eligible Data & Info Resources of Enduring Value Begins		Nov 2017
4.2 Methodology & Tools ² to Post, Find, Monitor, and Maintain Eligible Information		Mar 2018
4.2 Completed Information Inventory		Sep 2018
4.3 Eligible Data are Posted		Oct 2018
4.4 Posting and Managing of High-to-Medium Priority Information begins		Oct 2018
4.6 Access Restrictions on Eligible Data & Info Resources of Enduring Value are Removed		Oct 2018
4.5 Updated OGIP is Posted to TBS Website		Oct 2018
4.6 Existing OG Content and Procedures Continue to be Managed		Ongoing
Year 5 (October 2018 – March 2020):		
5.1 Publication of High-to-Medium Priority Information is Complete		Oct 2019
5.2 Publication of Medium-to-Low Priority Information Begins (extent to be determined)		Nov 2020
5.3 Updated OGIP is Posted to the TBS Website		Mar 2020
5.4 Existing OG Content and Procedures Continue to be Managed		Ongoing

¹ “Fast-Track Data and Information” are those that can be easily shared and would have immediate benefit to Parks Canada.

² “Tools” includes public-facing tools to help the public find, interpret, and use Open Parks Canada data and/or information.

6.4 Required Resources

The following table describes additional resources required to implement a sustainable Open Government program at Parks Canada. All figures are in thousands of dollars. Note that sources of funding have yet to be determined.

Requirement	2016-17	2017-18	2018-19	2019-20	Ongoing
OG Coordinator (0.5 FTE) + Analyst (0.5 FTE) + G&S Funds	\$ 195.0	\$ 195.0	\$ 195.0	\$ 195.0	\$ 195.0
Consultation & Engagement	\$ 100.0	\$ 20.0	\$ 20.0	\$ 20.0	\$ 20.0
Professional Services (Analyses, Software & Customization)	\$ 50.0	\$ 250.0	\$ 250.0	\$ 150.0	\$ 50.0
Total:	\$ 345.0	\$465.0	\$465.0	\$365.0	\$265.0

6.5 Governance Structure & Decision Process

The following outlines the roles and responsibilities required to ensure that Open Government in Parks Canada is effective, efficient, and sustainable:

Chief Executive Officer (CEO):

- Approval of the OGIP;
- Ensuring the OGIP is funded and staffed, and that governance & performance frameworks are established;
- Engagement and commitment by all PCA staff members to Open Government obligations;
- Insertion of OG work requirements into Mandate Letters for all PCA Executives
- Ensuring that funding required for OGIP activities is in place;
- Taking corrective measures as required.

Executive Management Committee (EMC):

- Engagement and commitment of individual directorates to Open Government obligations;
- Taking corrective measures within individual directorates when alerted to performance or compliance issues.

Chief Administrative Officer:

- Signatory to the OGIP;
- Liaison between CIO and other VP-Level Executives when required;
- Champion the Open Government Implementation Program at EMC.

Chief Information Officer (Agency Information Management Senior Official):

- Overseeing the implementation and monitoring of the Directive on Open Government in Parks Canada;
- Signatory to the OGIP;

- Working with key stakeholders to ensure the implementation of the directive;
- Bringing to the CEO's attention any significant difficulties, gaps in performance, or compliance issues, and developing proposals to address them;
- Ensuring that corrective actions are taken to address instances of non-compliance;
- Reporting any performance or compliance issues to the Chief Information Officer Branch of the Treasury Board of Canada Secretariat.
- Ensure the incorporation of OG objectives into Information Management Activities (e.g. new systems).

Enterprise Information Committee (EIC):

- Review PCA Open Government plans and provide feedback to ensure they are appropriate for the Agency's structure, culture, and other priorities;
- Monitor progress towards OG goals and provide advice on corrective actions and recommendations to the CEO or EMC.

Parks Canada Open Government Coordinator (New Position beginning May 2016 pending funding):

- Completion of all Milestones and Deliverables described in Table # 3;
- Direct engagement and liaison with stakeholders;
- Management of program resources;
- Integration of deliverables with Agency systems, programs, and operations;
- Implementation of the Communication Plan and answer questions related to OG in PCA;
- Assembly of reports on OGIP progress and OG performance measures;
- Alerts to the CIO of performance or compliance issues.

Parks Canada Open Government Analyst (New Position beginning May 2016 pending funding):

- Verification that all deliverables function as intended;
- Liaison with technical service providers;
- Integration of deliverables with the Agency technical environment (network, applications, etc.);
- Coordination of Technical Support for OG tools;
- Completion of performance monitoring activities and reporting results to the OG Coordinator.

Parks Canada Executive (PCX) Community:

- Business ownership of data and information managed by their employees;
- Engagement and commitment of employees to the Open Government Paradigm;
- Achievements of Milestones 3.1, 4.3, 5.1, 5.2, and 5.4 within their Management Units;
- Taking corrective actions within their Management Units on advice of the CIO or direction of CEO.

Access to Information and Privacy Coordinators:

- Review OG Plans developed in Milestone # 1 to ensure they integrate with Agency obligations related to Access to Information and Privacy obligations.
- Suggest opportunities for OG policies and tools to:
 - reduce the number of ATIP requests (because the sought-after data and information is easily found); and
 - improve efficiency and effectiveness of Agency responses to ATIP requests;
- Provide support to PCA managers in understanding responsibilities related to Open Government, Access to Information, and Privacy.

6.3 Communication, Awareness, and Engagement

A full *Communications Plan* will be articulated in Deliverable 2.4 (Communication & Consultations with PCA Managers, PCA Scientists, and the Scientific Community) in June 2016.

7. Next Steps

- Post the Parks Canada OGIP (this document) to the TBS-designated website;
- Review of OGIP by TBS and revisions by Parks Canada;
- Communicate the OGIP to PCA executives and managers;
- Fund and staff OGIP and establish governance and reporting frameworks (Deliverable 2.1)
- Begin communication and consultation preparations for Deliverable 2.4

8. Contact Information

For more information about this OGIP, please contact the following:

Greg Thompson Chief Information Officer Parks Canada CIO_DPI@pc.gc.ca	Brock Fraser A/ Manager of Information Integration Parks Canada, PC.GO-OG.PC@pc.gc.ca
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Annex A: Directive Requirement Checklist (TBS Planning Table)

The following table aligns the *Treasury Board Secretariat List of Mandatory Deliverables* to *Parks Canada OGIP* deliverables. The table can be used as a checklist to verify that *Directive* requirements and mandatory deliverables are covered by *Parks Canada’s OGIP*. This table follows a format specified by TBS.

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones (Described in Table # 3)	Lead	Start Date	End Date	Resources	Status
DOG 6.1	Maximizing the release of Government of Canada open data (structured data) and open information (unstructured documents and multi-media assets) under an open and unrestrictive license designated by the Treasury Board of Canada Secretariat	Institution’s Data Release Plan	3.3 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Data (The methodology will include a Data Release Plan)	OG Coordinator	June 2016	Sept 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Institution’s Information Release Plan	4.2 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Information (The methodology will include an Information Release Plan)	OG Coordinator	June 2016	Mar 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
DOG 6.2	Ensuring that open data and open information is released in accessible and reusable formats via Government of Canada websites and services designated by the Treasury Board of Canada Secretariat.	Listing of accessible and reusable formats to be used at [institution]	3.3 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Data 4.2 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Information <i>(Both methodologies will include accessible and reusable formats)</i>	OG Coordinator	June 2016 June 2016	Sept 2017 Mar 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Conversion protocol(s) for data identified for release whose native format is not accessible and reusable	3.3 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Data <i>(The methodology will include conversion protocols.)</i>	OG Coordinator	June 2016	Sept 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Conversion protocol(s) for information identified for release whose native format is not accessible and reusable	4.2 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Information <i>(The methodology will include conversion protocols.)</i>	OG Coordinator	June 2016	Mar 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Release process to support the publication of [institution's] data	3.3 Methodology & Tools to Post, Find, Monitor, and Maintain Eligible Data <i>(The methodology will include release processes)</i>	OG Coordinator	June 2016	Sept 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
		Release process to support the publication of [institution’s] information	4.2 Methodology & Tools to Post, Monitor, and Maintain Eligible Information <i>(The methodology will include release processes)</i>	OG Coordinator	June 2016	Mar 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
DOG 6.3	Establishing and maintaining comprehensive inventories of data and information resources of business value held by the department to determine their eligibility and priority, and to plan for their effective release	Methodology for establishing a data inventory	2.5 Methodology & Tools to Establish and Maintain an <i>Inventory of Data</i>	OG Coordinator	June 2016	Oct 2016	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Methodology for establishing information inventory	3.6 Methodology and Tools to Establish and Maintain an Information Inventory	OG Coordinator	June 2016	Oct 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Data inventory (detailed, itemized list(s) that describe the volume, scope and complexity of the data held by [institution])	3.2 Completed <i>Inventory of Data</i> <i>(The inventory will meet TBS specifications)</i>	OG Coordinator	Nov 2016	June 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), PCA Staff (Funded)	Not Started
		Information inventory (detailed, itemized list(s) that describe the volume, scope and complexity of the information held by [institution])	4.2 Completed <i>Information Inventory</i> <i>(The inventory will meet TBS specifications)</i>	OG Coordinator	Nov 2017	Sept 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), PCA Staff (Funded)	Not Started
		Renewal protocol(s) to maintain the currency of [institution's] data inventory	2.5 Methodology & Tools to Establish and Maintain an <i>Inventory of Data</i> <i>(The methodology will include renewal protocols)</i>	OG Coordinator	June 2016	Oct 2016	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Renewal protocol(s) to maintain the currency of [institution's] information inventory	3.6 Methodology and Tools to Establish and Maintain an <i>Information Inventory</i> <i>(The methodology will include renewal protocols)</i>	OG Coordinator	June 2016	Oct 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
		Assets included in the data inventory are evaluated to determine their eligibility and priority for release	3.2 Completed <i>Inventory of Data</i> <i>(The data inventory will include evaluation of eligibility.)</i> <i>(PCA is investigating the possibility of tagging datasets with metadata that describes eligibility).</i>	OG Coordinator	Nov 2016	June 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), PCA Staff (Funded)	Not Started
		Assets included in the information inventory are evaluated to determine their eligibility and priority for release	4.2 Completed <i>Information Inventory</i> <i>(The information inventory will include evaluation of eligibility.)</i> <i>(PCA is investigating the possibility of tagging information with metadata that describes eligibility).</i>	OG Coordinator	Nov 2017	Sept 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), PCA Staff (Funded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
DOG 6.4	Developing, posting to the designated website, implementing, and annually updating a departmental Open Government Implementation Plan (OGIP)	Governance structures are in place to oversee the implementation of activities within [institution's] OGIP	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		[Institution's] Open Government Implementation Plan (OGIP)	1.1 <i>Open Government Implementation Plan (OGIP)</i>	CIO	May 2015	Oct 2015	Information Integration Manager (funded)	Completed
		Signatures in Section 2 (approvals) of [Institution's] OGIP	1.1 <i>Open Government Implementation Plan (OGIP)</i>	CIO	Oct 2015	Feb 2016	CIO (funded)	Completed
		[Institution's] OGIP is staffed and funded	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		Monitor and reporting processes for assessing progress and maintaining the currency of [Institution's] OGIP	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		[Institution's] first annual update to OGIP	2.6 Updated OGIP Posted to TBS website	OG Coordinator	June 2016	Oct 2016	OG Coordinator (Unfunded), OG Analyst (Unfunded)	Not Started
		[Institution's] second annual update to OGIP	3.7 Updated OGIP is Posted to TBS Website	OG Coordinator	June 2017	Oct 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded)	Not Started
		[Institution's] third annual update to OGIP	4.5 Updated OGIP is Posted to TBS Website	OG Coordinator	June 2018	Oct 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded)	Not Started
		[Institution's] fourth annual update to OGIP	5.3 Updated OGIP is Posted to the TBS Website	OG Coordinator	June 2019	Mar 2020	OG Coordinator (Unfunded), OG Analyst (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
DOG 6.5	Maximizing the removal of access restrictions on departmental information resources of enduring value prior to transfer to Library and Archives Canada as part of planned disposition activities.	Methodology for the removal of access restrictions from information resources of enduring value (IREV) prior to their transfer to LAC	3.5 Methodology and Tools to Maximize the Removal of Access Restrictions on Data & Info Resources of Enduring Value	OG Coordinator	June 2016	Oct 2017	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started
		Methodology for the removal of access restrictions from information resources of enduring value (IREV) prior to their transfer to LAC is integrated into [Institution's] disposition plans and procedures	4.6 Access Restrictions on Eligible Data & Info Resources of Enduring Value are Removed. <i>(This deliverable includes the integration of methodology into disposition plans and activities).</i>	OG Coordinator	Nov 2017	Oct 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), IM Manager (Funded) IM Team (Funded)	Not Started
DOG 6.6	Ensuring that open government requirements in sections 6.1 to 6.5 of this directive are integrated in any new plans for procuring, developing, or modernizing departmental information applications, systems, or solutions in support of the delivery of programs and services.	Governance structures are in place to oversee the implementation of open government requirements in any new plans for procuring, developing or modernizing departmental information, applications, systems or solutions.	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established <i>(Governance structures include insertion of OG requirements to CIO governance structures)</i>	CIO	Feb 2016	Oct 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		Open government requirements are integrated into [Institution's] procurement process(es) for application, systems and solutions.	2.6 Incorporation of OG Objectives into Information Management Activities (e.g. New Systems) <i>(Includes procurement of apps, systems, and solutions)</i>	CIO	Feb 2016	Oct 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		Open government requirements are integrated into [Institution's] development process(es) for application, systems and solutions.	2.6 Incorporation of OG Objectives into Information Management Activities (e.g. New Systems) <i>(Includes development activities)</i>	CIO	Feb 2016	Oct 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
		Open government requirements are integrated into [Institution's] modernizing process(es) for application, systems and solutions.	2.6 Incorporation of OG Objectives into Information Management Activities (e.g. New Systems) <i>(Includes modernization activities)</i>	CIO	Feb 2016	Oct 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
DOG 7.1	Departmental information management senior officials, as designated by the deputy heads, are responsible for overseeing the implementation and monitoring of this directive in their department	A performance framework will be established to monitor [Institution's] progress against the activities and deliverables (milestones) in the OGIP	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established <i>(The performance framework will measure progress towards OGIP deliverables)</i>	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		Progress against the activities in the OGIP is regularly reported to the governance structures in place to oversee the implementation	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established <i>(Governance and Performance frameworks will be coordinated to measure progress against OGIP activities, identify problems, and take corrective action).</i>	CEO OG Coordinator	Feb 2016 Apr 2016	June 2016 Ongoing	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded) PCA Staff (Funded)	Not Started
		A performance framework is established to monitor [Institution's] ongoing compliance to the requirements of the Directive	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established <i>(Governance and Performance frameworks will be coordinated to measure compliance to the Directive).</i>	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress
		Process to ensure significant difficulties, gaps in performance or compliance issues are reported to Deputy Head	2.1 OGIP Funded and Staffed, Governance, & Performance Framework Established <i>(Governance and Performance frameworks will be coordinated to measure progress against OGIP activities, identify problems, and take corrective action).</i>	CEO	Feb 2016	June 2016	Information Integration Manager (funded), OG Coordinator (Unfunded), OG Analyst (Unfunded)	In Progress

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
APOG C1	Open Science: The Government of Canada will maximize access to federally-funded scientific research to encourage greater collaboration and engagement with the scientific community, the private sector, and the public.		2.4 Communication & Consultations with PCA Managers, PCA Scientists, and the Scientific Community	OG Coordinator	June 2016	Oct 2016	OG Coordinator (Unfunded), OG Analyst (Unfunded) PCA Staff (Funded)	Not Started
			3.1 Fast-Track Data and Information are Posted and Managed	OG Coordinator	Sept 2016	June 2017		
			4.3 Eligible Data are Posted	OG Coordinator	Oct 2017	Oct 2018		
			5.1 Publication of High-to-Medium Priority Information is Complete	OG Coordinator	Oct 2018	Oct 2019		
			<i>(Encouraging collaboration with the scientific community, the private sector, and the public will be a factor in the prioritization)</i>	OG Coordinator	Nov 2020	Ongoing		
			5.2 Publication of Medium-to-Low Priority Information Begins (extent to be determined)					

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
APOG C2	Mandatory Reporting on Extractives: The Government of Canada will establish reporting standards for Canadian mining, oil, and gas companies, based in legislation, in order to enhance transparency and accountability in natural resource development everywhere Canadian extractive companies operate		In-Scope Item # 4: - <i>“Qualifying documents that pertain to extractive activities and resource harvesting in National Parks”</i> 4.3 Eligible Data are Posted 5.1 Publication of High-to-Medium Priority Information is Complete <i>(Increasing transparency of extractive / development activities of National Parks will be a factor in the prioritization process).</i>	OG Coordinator OG Coordinator	Oct 2017 Oct 2018	Oct 2018 Oct 2019	OG Coordinator (Unfunded), OG Analyst (Unfunded) PCA Staff (Funded)	Not Started
APOG C3	Open Contracting: The Government of Canada will coordinate single-window access to a broad range of open contracting information from across federal departments		In-Scope Item # 4: - <i>“Qualifying documents pertaining to contracting activities of Parks Canada”</i> 5.1 Publication of High-to-Medium Priority Information is Complete <i>(Increasing transparency of PCA contracting activities will be a factor in the prioritization process.)</i> <i>(Methodologies will address requirement for a government-wide “single-window” of contracting information.)</i>	OG Coordinator	Oct 2018	Oct 2019	OG Coordinator (Unfunded), OG Analyst (Unfunded) PCA Staff (Funded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
APOG C4	Open Information on Budgets and Expenditures: The Government of Canada will publish expanded information and data on federal spending to help Canadians understand, and hold government accountable for, the use of public monies.		In-Scope Item # 4: <i>“Qualifying documents pertaining to Parks Canada budgets and expenditures (level of detail to be determined)”</i> 4.3 Eligible Data are Posted 5.1 Publication of High-to-Medium Priority Information is Complete <i>(Increasing transparency of PCA budgets and expenditures will be a factor in the prioritization process.)</i>	OG Coordinator OG Coordinator	Oct 2017 Oct 2018	Oct 2018 Oct 2019	OG Coordinator (Unfunded), OG Analyst (Unfunded) PCA Staff (Funded)	Not Started
APOG C5	The Government of Canada will support the development of tools, training resources, and other initiatives to help Canadians acquire the essential skills needed to access, understand, and use digital information and new technologies.		3.3 Methodology & Tools² to Post, Find, Monitor, and Maintain Eligible Data 4.2 Methodology & Tools² to Post, Find, Monitor, and Maintain Eligible Information <i>(² “Tools” includes public-facing tools to help the Public find, interpret, and use Open Parks Canada Data and/or information.)</i> <i>(PCA will balance the requirement for interoperability and consistency of government-wide end-user tools with the requirements to address Agency-specific requirements.)</i>	OG Coordinator OG Coordinator	June 2016 June 2016	Sept 2017 Mar 2018	OG Coordinator (Unfunded), OG Analyst (Unfunded), Contractors (Unfunded)	Not Started

Open Government Implementation Plan (OGIP) for Parks Canada – Annex A: Directive Requirement Checklist (TBS Planning Table)

Reference	Compliance Requirement	TBS Mandatory Deliverables / Milestones	Parks Canada OGIP Deliverables / Milestones	Lead	Start Date	End Date	Resources	Status
APOG C6	Open Information Core Commitment The Government of Canada will expand the proactive release of information on government activities, programs, policies, and services, making information easier to find, access, and use.		<i>(All activities described in the OGIP will help Parks Canada contribute to the Government of Canada’s effort to meet this Core Commitment).</i>	CEO	June 2016	Ongoing	Not appl.	In Progress

Open Government Implementation Plan (OGIP) for Parks Canada – Annex B: Performance Measures

The following table contains a list of mandatory performance measures. They are consistent across all departments, and will allow TBS to verify government-wide progress toward OG goals and milestones. See Annex 1 for an explanation of how PCA OG milestones and deliverables relate to mandatory TBS milestones and deliverables. Note: Year 1 ran from October 9th 2014 (the Directive’s effective date) to October 31st 2015. Year 2 began November 1st 2015 and will end October 31st 2016. Year 3 runs from November 1st 2016 to October 31st 2017. Year 4 spans November 1st 2017 to October 31st 2018. Year 5 is 18 months long and runs from November 1st 2018 to March 31st 2020.

• Implementation Planning

Deliverable		Measure	Target Date	End Year 1 Status	End Year 2 Status	End Year 3 Status	End Year 4 Status	End Year 5 Status
DOG 6.4	Open Government Implementation Plan	The department’s or agency’s Open Government Implementation Plan (OGIP) is developed.	Year 1	Yes				
		The department’s or agency’s Open Government Implementation Plan (OGIP) is approved by the Deputy Head (DH).	Year 1	Yes				
		The department’s or agency’s Open Government Implementation Plan (OGIP) is posted to the website designated by the Treasury Board Secretariat (TBS).	Year 1	Yes				
		The department’s or agency’s Open Government Implementation Plan (OGIP) is updated for Year 2.	Year 2					
		The department’s or agency’s Year 2 update of the Open Government Implementation Plan (OGIP) is posted to the website designated by the Treasury Board Secretariat (TBS).	Year 2					
		The department’s or agency’s Open Government Implementation Plan (OGIP) is updated for Year 3.	Year 3					
		The department’s or agency’s Year 3 update of the Open Government Implementation Plan (OGIP) is posted to the website designated by the Treasury Board Secretariat (TBS).	Year 3					
		The department’s or agency’s Open Government Implementation Plan (OGIP) is updated for Year 4.	Year 4					
		The department’s or agency’s Year 4 update of the Open Government Implementation Plan (OGIP) is posted to the website designated by the Treasury Board Secretariat (TBS).	Year 4					
		The department’s or agency’s Open Government Implementation Plan (OGIP) is updated for Year 5.	Year 5					
		The department’s or agency’s Year 5 update of the Open Government Implementation Plan (OGIP) is posted to the website designated by the Treasury Board Secretariat (TBS).	Year 5					
		The department’s or agency’s Year 5 update demonstrates that the Open Government Implementation Plan (OGIP) has been fully executed. The department or agency is fully compliant with the Directive on Open Government.	Year 5					

Open Government Implementation Plan (OGIP) for Parks Canada – Annex B: Performance Measures

• Data and Information Inventories

Parks Canada will report on the status of inventories. Beginning in Year 2, the Agency will report both the cumulative total (T) for measures relating to inventories, data sets, and information assets, and the number of data sets and information assets added (+) since the end of the previous year, and subtracted (-) since the end of the previous year. These details will help speak to the maintenance and continued growth of inventories, as well as disposition activities.

Deliverable		Measure	Target Status	Target Date	End Year 1 Status	End Year 2 Status			End Year 3 Status			End Year 4 Status			End Year 5 Status		
DOG 6.3	Data Inventory	The department or agency's methodology for establishing a data inventory is complete.	Y	Year 2		Y / N			Y / N			Y / N			Y / N		
		The department or agency's data inventory is established.	Y	Year 3					Y / N			Y / N			Y / N		
		The department or agency's renewal protocol(s) for maintaining the currency of the data inventory is complete.	Y	Year 2		Y / N			Y / N			Y / N			Y / N		
						T	+	-	T	+	-	T	+	-	T	+	-
		# of data sets in the inventory				#	#	#	#	#	#	#	#	#	#	#	#
		# of data sets analyzed to determine their eligibility and priority for release				#	#	#	#	#	#	#	#	#	#	#	#
		# of data sets deemed eligible for release				#	#	#	#	#	#	#	#	#	#	#	#
		# of data sets submitted to Treasury Board Secretariat (TBS) for release				#	#	#	#	#	#	#	#	#	#	#	#
	Information Inventory	The department or agency's methodology for establishing an information inventory is complete.	Y	Year 3					Y / N			Y / N			Y / N		
		The department or agency's information inventory is established.	Y	Year 4								Y / N			Y / N		
		The department or agency's renewal protocol(s) for maintaining the currency of the information inventory is complete.	Y	Year 3		Y / N			Y / N			Y / N			Y / N		
						T	+	-	T	+	-	T	+	-	T	+	-
		# of electronic information assets in the inventory				#	#	#	#	#	#	#	#	#	#	#	#
		# of electronic information assets analyzed to determine their eligibility and priority for release				#	#	#	#	#	#	#	#	#	#	#	#
		# of electronic information assets deemed eligible for release				#	#	#	#	#	#	#	#	#	#	#	#
		# of electronic information assets submitted to Treasury Board Secretariat (TBS) for release				#	#	#	#	#	#	#	#	#	#	#	#

Open Government Implementation Plan (OGIP) for Parks Canada – Annex B: Performance Measures

- Maximizing the Removal of Access Restrictions

Parks Canada will report on the status of their inventories and on measures relating to the non-electronic and electronic information resources of enduring value transferred to Library and Archives Canada (LAC).

Deliverable		Measure	Target Status	Target Date	End Year 1 Status	End Year 2 Status	End Year 3 Status	End Year 4 Status	End Year 5 Status
DOG 6.5	Removing Access Restrictions	The department or agency's methodology for removing access restrictions from information resources of enduring value (IREV) prior to transfer to Library and Archives Canada (LAC) is complete.	Y	Year 3			Y/N	Y/N	Y/N
		The department or agency is maximizing the removal of access restrictions from information resources of enduring value (IREV) prior to transfer to Library and Archives Canada (LAC).	Y	Year 4				Y/N	Y/N
		# of non-electronic information resources of enduring value transferred to Library and Archives Canada (LAC)			0	#	#	#	#
		# of non-electronic information resources of enduring value analyzed to determine if access restrictions can be removed prior to transfer to Library and Archives Canada (LAC)			0	#	#	#	#
		# of non-electronic information resources of enduring value whose access restrictions were removed prior to transfer to Library and Archives Canada (LAC)			0	#	#	#	#
		# of electronic information resources of enduring value transferred to Library and Archives Canada (LAC)			0	#	#	#	#
		# of electronic information resources of enduring value analyzed to determine if access restrictions can be removed prior to transfer to Library and Archives Canada (LAC)			0	#	#	#	#
		# of electronic information resources of enduring value whose access restrictions were removed prior to transfer to Library and Archives Canada (LAC)			0	#	#	#	#

Note that Parks Canada has not yet acquired Disposition Authority from Library and Archives Canada. This is anticipated to happen in Year 2 or Year 3.